



**ICAR- CENTRAL INSTITUTE OF FISHERIES EDUCATION**

(Deemed University)

Panch Marg, Off Yari Road, Versova,

Andheri (West), Mumbai-400061

Tel. No. 022-26361446/7/8, Fax No. 022-26361573

Web Site : [www.cife.edu.in](http://www.cife.edu.in)



F.No. 18(4)/2016/Estt./

Dated 15<sup>th</sup> March 2018

To,

The Director/Project Director

All the ICAR Institute/Directorate/

Bureau/ NRC's

Subject : Filling up the one post of Assistant Finance & Accounts Officer in the Pay Level-7 PB-2 Rs. 9300 - 34800 + 4600/- (Grade Pay) at ICAR- CIFE, Mumbai on Permanent transfer / Permanent absorption basis- regarding.

Sir,

It is proposed to fill up one post of Assistant Finance & Accounts Officer (unreserved) in the pay Level-7 PB-2 Rs. 9300-34800 + Rs. 4600/- (Grade Pay) at ICAR-CIFE, Mumbai on permanent transfer/permanent absorption basis from amongst the eligible candidates working at ICAR Headquarters and at ICAR Institutes/PDs/NRCs/ATARIs etc. as per the Revised Recruitment Rules circulated by the Council vide letter F.Admn.F.No.14(2)/2015-Estt.I dated 17<sup>th</sup> August 2016 are as detailed below:-

- (a) By promotion amongst Junior Accounts Officer in the Pay Level-6 PB-2 Rs. 9300-34800 + Rs. 4200/- (Grade Pay) with three years of regular service in the grade.
- (b) By promotion amongst Assistant having rendered five years of continuous and regular service in the pay Level-6 PB-2 Rs. 9300-34800 + Rs. 4200/- (Grade Pay) and have qualified ICAR Audit & Accounts Exam conducted by ICAR.
- (c) Failing (a) & (b) above, by promotion of Assistant having rendered three years of service in the Pay Level-6 PB-2 Rs. 9300-34800 + Rs. 4200/- (Grade Pay) and gave qualified ICAR Audit & Accounts Exam conducted by ICAR or by Junior Accounts Officer in the Pay Level-6 PB-2 Rs. 9300-34800 + 4200/- (Grade Pay) with two year of regular service and having undergone successfully a two months training programme at Nation Institute of Financial Management (NIFM), Faridabad and having qualified the examination based on the training to be conducted by NIFM.

It is requested that the above vacancy may please be circulated amongst the eligible and desirous employees of your Institute/Establishment. The applications of only such employees who are willing and can be relieved immediately in the event of their selection may please be forwarded through proper channel in the proforma given overleaf along with (i) Attested Xerox copies of APARs for the last five years, (ii) Certificate to the effect that no disciplinary proceedings are pending of being contemplated against the employee.

Contd...2/-

The applications addressed to **The Director, ICAR-Central Institute of Fisheries Education (Deemed University), Panch Marg, Off Yari Road, Andheri (West), Mumbai - 400 061 (Maharashtra)** should reach the officer on or before **31.03.2018**. The circular date of eligibility will be 1<sup>st</sup> April 2018 as per the instruction issued by DoPT vide order No. 22011/6/2013-Estt(D) dated 28.05.2014 and endorsed by ICAR vide F. No. GAC-21-26/2014-CDN dated 21<sup>st</sup> October 2014. Incomplete applications and /or those received after the prescribed date and not forwarded through proper channel or without APARs and certificate as desired above, will not be entertained.

Yours faithfully,

  
(Mahesh B. Khubdikar)  
Senior Administrative Officer

**Copy for kind information to:-**

1. The Deputy Secretary (Admn.), Indian Council of Agricultural Research, Krishi Bhavan, New Delhi – 110 001 with request for circulation amongst the eligible employees working at the ICAR Headquarters.
2. The Deputy Secretary (Fy), Indian Council of Agricultural Research, Krishi Anusandhan Bhavan-II, Pusa, New Delhi – 110 012 with request for circulation amongst the eligible employees working at the ICAR Headquarters.
3. The Director (Finance), Indian Council of Agricultural Research, Krishi Bhavan, New Delhi 110 001 with request for circulation amongst the eligible employees working at the ICAR Headquarters.
4. Director Cell, ICAR-CIFE, Mumbai
5. [webmaster@cife.edu.in](mailto:webmaster@cife.edu.in)
6. Secretary, IJSC, CIFE, Mumbai.

**APPLICATION FOR THE POST OF ASSISTANT FINANCE & ACCOUNTS OFFICER AT ICAR – CENTRAL INSTITUTE OF FISHERIES EDUCATION, MUMBAI – 400061.**

|    |   |           |  |                   |  |                  |
|----|---|-----------|--|-------------------|--|------------------|
| 1  | Name of the candidate<br>(IN BLOCK LETTERS)   | :         |  |                   |  |                  |
| 2  | Designation   | :         |  |                   |  |                  |
| 3  | Date of Birth   | :         |  |                   |  |                  |
| 4  | Place of Posting  | :         |  |                   |  |                  |
| 5  | Date of appointment and Pay Level or Basic Pay (Pay Band + Grade Pay) of the present post held on regular basic | :         |  |                   |  |                  |
| 6  | Whether permanent / temporary   | :         | Permanent / Temporary                    |                   |  |                  |
| 7  | Educational & other qualification   | :         |  |                   |  |                  |
| 8  | Category  | :         | General / SC /ST/ OBC                    |                   |  |                  |
| 9  | Whether differently abled   | :         | Yes / No<br><br>If yes, whether PH/OH/HH |                   |  |                  |
| 10 | Brief particulars of the ICAR service including the present post :  |           |  |                   |  |                  |
|    | Name of the Institute   | Post held | Scale of Pay                             | Period<br>From to |  | Nature of duties |
|    |   |           |  |                   |  |                  |
|    |   |           |  |                   |  |                  |
|    |   |           |  |                   |  |                  |
| 11 | Any other information / particulars relevant to the service of the applicant                                    |           | :  |                   |  |                  |

### **Declaration**

I, \_\_\_\_\_ hereby declare that all the statements made above are complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me as per CCS (CCA) Rules, 1965 and I shall abide by the decision of the Director, ICAR- Central Institute of Fisheries Education, Mumbai.

**Signature of the applicant**

**Date:**

**Place :**